

Job Title: Project Officer Supply Chain (1 Positions)

Duty Station: Masaka

Reports To: Regional Team Lead

Job Summary: The job holder supports health facilities in stock management of pharmaceuticals and other health supplies. S/he collects, synthesizes and transmits data & information related to health supplies utilized by the program, supports facilities to adhere to forecasting and reporting requirements, use of standard templates and systems; coordinates Adverse Event reporting and Pharmacovigilance and commodity redistribution.

Roles and Responsibilities:

- Work with health facilities to quantify and forecast commodities needed
- Support health facilities to implement Good Pharmaceutical Practices (GPP) and support their certification in the GoU GPP program.
- Assess the regional, district and facility level supply chain business processes and identify key performance indicators to be used to monitor the supply chain process.
- Facilitate the recording and reporting of SCM data in paper-based registers and in the EMR including TWOS, WAOS (DHIS2), weekly RASS
- Support formation of Therapeutic Medicines Committees (TMCs) at facility level and monitor their activities
- Build capacity of health workers to respond to, and report Adverse Events (AEs)
- Facilitate redistribution of commodities between over-stocked facilities and those which are understocked
- Support disposal and waste management of expired commodities
- Link health facilities to Warehouses; NMS, JMS, MAUL to enable uninterrupted supply of commodities essential for delivery of quality HIV/TB services.
- Facilitate the capture of supply chain transactions and the maintenance of complete and accurate records at each stage of service delivery.
- Facilitate the preparation, circulation of periodic, and ad-hoc supply chain reports for use in planning and performance management.
- Support implementation of internal controls to mitigate risks in all supply chain business processes
- Promote awareness and understanding of relevant SCM tools and information.
- Train and mentor health workers in Good Pharmaceutical Practices (GPP).
- Collaborate with district teams, other implementing partners and warehouses to secure commodities for UEC supported facilities.
- Any other duty that may be assigned from time to time

Qualifications and competencies:

- Diploma in Pharmacy; a degree in a related field is an added advantage
- Knowledge in training, mentorship and technically sound
- Strategic decision making and leadership
- Risk management
- Teamwork, networking and good interpersonal skills

- Certification in GPP is an added advantage
- Experience working with HIV, TB or related public health projects for the past five years is desirable.